



## PARTICIPATION GUIDELINES

IPSERA is a unique and highly regarded community with values of inclusivity and openness. IPSERA recognizes that we all represent diverse and multifaceted backgrounds. To ensure that we are as inclusive and open as possible, we have developed a set of guidelines for the IPSERA Executive Committee, IPSERA community and IPSERA event organisers.

### THE POLICY

At IPSERA we believe in open and constructive communication. Our members are passionate about the IPSERA spirit. All our members are therefore encouraged to share their ideas, perspective and knowledge. By using online breakout room, forums, sessions, channels as well as the official IPSERA website you all are welcome to be an active part of IPSERA Online Conference 2021.

In order to prevent any problems or misunderstandings, a few guidelines have been prepared to provide practical and illustrative advice which one can use when participating in an online activity as an IPSERA member.

We are committed to undertake specific actions including:

- We shall familiarise ourselves with the IPSERA Code of Conduct and the IPSERA Diversity, Inclusion, Equality Policy manuals.
- We shall identify ourselves with our name and, when relevant, our institution when publishing or discussing IPSERA related matters. The IPSERA Executive Committee are official spokespersons for the association; hence if you are not one of them please make sure that you are speaking on your behalf and not for the association.
- We all are personally responsible for the content we publish. Please remember that inclusivity, respect, common sense and kindness are firmly embedded in our identity.
- If you post something that is not true or appropriate, please be the first person to correct it.
- Please respect copyright. If a sentence or statement does not belong to you, please cite it properly with a clear reference linked back to the source.
- Please use and promote our official hashtags; #IPSERA #YearofIPSERA #IPSERAspirit

*Your IPSERA Executive Committee*

